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MINUTES OF THE EVENTS COMMITTEE MEETING HELD 19<sup>th</sup> FEBRUARY 2024 (11am)

**Present:**

Councillors:

Christine Griffiths  
 Alun Jenkins  
 Alex Jones  
 Barbara Lloyd  
 Sarah Roberts  
 Linda Subacchi

**Also in attendance:**

Lee Jakeman – Locum Clerk

**Absent:**

Nil

285. **Election of Chair**

**RESOLVED: To appoint Councillor Linda Sabacchi as Chair of the Events Committee.**

286. **Apologies**

Nil

287. **Declarations of interest.**

Nil

288. **2024 Events**

**288.1. Carnival. RESOLVED:**

**288.1.1. To Confirm the date of the Carnival as 13/14<sup>th</sup> July 2024.**

**288.1.2. To delegate to the Clerk (in consultation with the Carnival Working Group) the appointment of a suitable contractor responsible for delivering the event on behalf of Offa Community Council.** (subject to terms and conditions being agreed in line with the draft heads of terms considered at the meeting and, noting that in light of the short timescale that financial regulations would need to be waived regarding a formal tender/ 3 quote process).

**288.2. Christmas Lights. RESOLVED:**

**288.2.1. To Confirm the date of the Christmas Light event as 6<sup>th</sup>/7<sup>th</sup>/8<sup>th</sup> Dec 2024.**

**288.2.2. To defer the matter of the detail of the event and any awarding of a contract to until a later meeting of the Events Committee.**

**289. Working Groups**

**289.1. Offa Carnival Working Group. RESOLVED:**

**289.1.1. To form a working group ' Offa Carnival Working Group' comprising all members of the Events Committee.**

**289.1.2. To approve the draft terms of reference for the Offa Carninval Working Group (tabled at the meeting).**

**289.2. Offa Christmas Lights Working Group. RESOLVED:**

**289.2.1. To form a working group ' Offa Christmas Lights Working Group' comprising all members of the Events Committee.**

**289.2.2. To approve the draft terms of reference for the Offa Carninval Working Group (tabled at the meeting).**

**(Meeting Closed 11:39am)**