



Luke O'Connor House Resource Centre
21 Barter Court
Hightown
Wrexham
LL13 8QT

Canolfan Adnoddau Tŷ Luke O'Connor
21 Llys Barter
Hightown
Wrexham
LL13 8QT

Tel: 01978 291562
email: clerk@offacommunitycouncil.gov.uk

29th February 2024

Dear Councillor,

You are hereby summoned to attend the **Meeting of Offa Community Council** on **Thursday 4th April 2024 at 7pm**, to be held at Luke O Connor House Resource Centre and remotely on Zoom.

L S Jakeman - Locum Clerk

Distribution:

Councillors: Christine Griffiths, Alun Jenkins, Alex Jones, Angela Jones, David Jones, Barbara Lloyd, John Ramm, Andrew Ranger, Graham Rogers, Sarah Roberts, Jim Steele, Linda Subbacci, Steven Vale, Katie Wilkinson, John Williams and Keith Williams, Phillip Wynn, Graham Wynn.

AGENDA

Zoom Link: <https://us02web.zoom.us/j/89681005171?pwd=U1IPR3JJUk9zVGcyOHpWTHJsOUdSdz09>

Meeting ID: 896 8100 5171 Passcode: 803108

1. **To receive any Declarations of Interest.**
2. **Apologies.**
3. **Minutes**
 - a. To approve the minutes of the meeting held on 7th March 2024.
 - b. To note the draft minutes of the Planning Committee meeting held on 21st March 2024.
4. **Public Session**
 - a. To consider a recommendation to suspend the meeting for up to 12 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included on the agenda. (in accordance with Standing Orders 3 e,f,g and h).

(Note: a member of the public shall not speak for more than 3 minutes.)

- b. To consider a recommendation to resume the meeting and reinstate Standing Orders.

5. **Schedule of Payments.**

- a. To consider a recommendation to retrospectively approve a schedule of payments for March 2024 (£29,075.23).
- b. To consider a list of payments for prior approval (£240.00).

6. **Bank Reconciliations.**

- a. To note that Councillor Roberts approved the bank reconciliation as at 29th February 2024.
- b. To nominate a councillor to verify the bank reconciliation as at 31st March 2024 against the bank statements prior to the next meeting.

7. **Council Fees.**

To consider a recommendation that a working group be set up to review the fees being charged on an ad-hoc basis to regular users of the Council's community Halls (see attached report).

8. **Luke O'Connor House**

To note receipt of the minutes of a meeting of the Luke O'Connor House Charity held on Tuesday 12th March 2024 (*copy attached*).

9. **One Voice Wales Membership**

To note correspondence (*attached*) and consider a recommendation to renew membership with One Voice Wales for the period 1 April 2024 to 31 March 2025 at a cost of £1,739.

10. **Grant Funding - Applications**

- a. To consider a request from Wrexham Litter Pickers for grant funding of £100. (*Application and supporting documentation circulated to all councillors*).
- b. To consider a request from the Friends of Bellevue Park for a donation to an event relating to the 80th Anniversary of D-Day.

(Clerk's Note: The full applications will be circulated separately to councillors as they are likely to contain sensitive and personal information that are not for public dissemination – GDPR applies)

11. **Grant Funding – Regular Recipients.**

To receive a report (*attached*) and consider a recommendation:

To inform groups that have/currently received regular payments (that are in effect grants) from Offa Community Council, that any future funding (from 1 April 2024) will only be considered through the Council's grant application process.

12. Offa Carnival

To receive an update from the Carnival Working Group.

13. Public Bodies

It is considered in terms of Schedule 12, A Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the establishment and contractual matters and it is therefore **RECOMMENDED** that: **pursuant to the the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.**

14. Contracts

15. Staffing