



Canolfan Adnoddau Tŷ Luke O'Connor
21 Llys Barter
Hightown
Wrexham
LL13 8QT

Luke O Connor House Resource Centre
21 Barter Court
Hightown
Wrexham
LL13 8QT

Tel: 01978 291562
email: clerk@offacommunitycouncil.gov.uk

9 January 2024

Dear Councillor,

You are hereby summoned to attend the Staffing Meeting of Offa Community Council
On Monday 15th January 2024 to be held at Luke O Connor House Resource Centre (and
remotely by Zoom) at 11:00 am.

Yours sincerely

Lee Jakeman, Locum Clerk

Zoom Link: <https://us02web.zoom.us/j/82898602622?pwd=MStsL1FBajYrNnk3MzVwUGtpZ2dkZz09>

Meeting ID: 828 9860 2622

Passcode: 291981

To: Cllrs: Alex Jones, (Chairman) Linda Subacchi, Barbara Lloyd, R Alun Jenkins and Sarah Roberts

AGENDA

1. To note and accept apologies for absence.
2. To receive any Declarations of Interest.
3. To approve and sign the minutes of a meeting held on 13th November 2023.

4. Public Bodies

It is considered in terms of Schedule 12, A Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the establishment and contractual matters and it is therefore **RECOMMENDED** that: the pursuant to the the provisions of the Public Bodies (Admissnions to Meetings) Act 1960, the public and press be excluded.

5. Staffing