



Luke O'Connor House Resource Centre  
21 Barter Court  
Hightown  
Wrexham  
LL13 8QT

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22<sup>nd</sup> December 2023

Dear Councillor,

**Members of the Council you are hereby summoned to attend the  
Full Council Meeting of Offa Community Council  
On Thursday 4<sup>th</sup> January at 7pm  
Held at Luke O Connor House Resource Centre and remotely by Zoom.**

Zoom Link:

<https://us02web.zoom.us/j/82020426663?pwd=Z09lZEQ1ZFVtZ3dFaGQ3NFQvdFp4UT09>

Zoom Meeting ID: 820 2042 6663 Passcode: 972644

LS Jakeman - Locum Clerk

#### **AGENDA**

1. To receive apologies for absence through the Clerk.
2. To make Declarations of Interest.
3. To approve the minutes of the Council meeting held on 2<sup>nd</sup> November 2023
4. To approve the minutes of the Council meeting held on 8<sup>th</sup> November 2023
5. To approve the minutes of the Council meeting held on 15<sup>th</sup> November 2023
6. CCTV – To consider correspondence from WCBC requesting funding of £1,500 to contribute to CCTV provision across the borough.
7. To confirm the contract for the provision of locum clerk and RFO services through LGRC.
8. To confirm insurance arrangements.
9. To consider arrangements for the distribution of keys following the fitting of new doors at Luke O'Connor House.
10. To approve a schedule of payments.
11. To consider a draft budget for FY 24/25 and consider the level of precept required for 2024/25.

**This meeting will be held in accordance with the Council's Standing Orders, Member's Code of Conduct and the Nolan Principles - Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.**