

OFFA COMMUNITY COUNCIL

Report of the Management, Finance and General Purposes Committee held on 15th February 2022

MEMBERS

Councillor Sarah Roberts (Chairman)
“ John Williams (Vice-Chairman)

“ Christine Griffiths
“ Caroline Dawson *
“ Kevin Hughes*
“ R Alun Jenkins*
“ Alex Jones
“ Angela Jones*
“ David Jones*
“ Barbara Lloyd
“ Elane Roberts*
“ Graham Rogers*
“ Jim Steele
“ Linda Subacchi
“ Steven Vale
“ Keith Williams
“ Graham Wynn
“ Phillip Wynn

* Absent

319 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Alun Jenkins, Kevin Hughes, Caroline Dawson, Elane Roberts and Graham Rogers.

320 DECLARATION OF INTERESTS

No declarations of interest were made.

321 CONFIRMATION OF MINUTES

The minutes of the Management, Finance and General Purposes Committee held on the 18th January 2022 were confirmed and signed as a true and accurate record.

322 MATTERS ARISING

1. Slimming World outstanding invoice – no further information was available.
2. Defibrillator – the Clerk confirmed that the Admin Officer had been successful in applying for a grant to purchase a defibrillator. A condition of the grant was that the defibrillator must be in a locked defib cabinet and have 24/7 access. Cllr Phil Wynn had made enquiries with Bradley Rd Church to request permission that the defibrillator cabinet is installed outside the church on Bradley Rd and this was granted. The Clerk confirmed that the cabinet had been ordered through the Welsh Ambulance Service.

323 INCOME AND EXPENDITURE ACCOUNT

The third quarter financial report for 2021/22 was received and accepted.

324 OFFICE RELOCATION TO LOCH

Discussion took place on relocating the Community Council office from the Parciau Community Centre to LOCH. The Clerk reported that the Offa Community Agent and the Admin Officer were now sharing an office in LOCH and there was still a large office unused to relocate the Council office to. The benefits of moving to LOCH would be no additional utility, rent or maintenance costs and it was a modern office fully DDA compliant. It would also be beneficial to have the 3 Community Council staff working from the same base.

If the Community Council remained at the Parciau Community Centre there were concerns over the future maintenance of the first floor once the building was leased to the Community Council. The external staircase was not in good condition and all the windows needed replacing. The first floor was not DDA compliant. The Community Council would financially be liable for all utility and maintenance costs for the first floor.

After discussion on the pros and cons of each location it was AGREED to recommend to the full Council that the office be moved up to LOCH effective 1st April 2022.

The Clerk was asked to contact the PWLB to enquire what the settlement figure would be on the loan for LOCH.

325 RWF PROJECT

The Clerk reported that the draft plans and drawings had now been received from the architects and that a zoom meeting would be arranged to discuss these before agreeing the final amendments.

The next step would be for the tenders to go out for the groundworks contract and it was important that this took place quickly for groundworks to commence before the end of March.

326 OFFA CARNIVAL 2022

The Clerk gave a report from a recent Carnival committee meeting. Attractions booked and confirmed included: Cheshire Falconry, Donkeys, Land Train, Circus Skills Workshop, Punch and Judy and Brickfield Football Competitions.

Cllr Alex Jones reported that the Hack Horse Sanctuary had confirmed they would run the dog show at the event. More attractions were needed and another carnival meeting would be held early March.

327 SUMMER NEWSLETTER

The Clerk reported that the next edition of the newsletter would be delivered by the end of May this year in order to advertise the Picnic in the Park event on Sunday 5th June for the Queens Jubilee. All items for inclusion would be needed by end of March.

328 HYBRID MEETINGS

It was AGREED to defer a decision on this until further confirmation was received from Welsh Government that Hybrid meeting were to stay long term.

329 EXPENSE CLAIMS

Expense claims for January were reported as follows:

The Clerk	£299.54
The Community Agent	£47.82

330 SALARY DETAILS

Standard salary details totalling £5,407.08 were reported to the Committee for February to include the monthly payment to the Clwyd Pension Fund.

There being no further business the meeting closed at 7.50 pm

