

# OFFA COMMUNITY COUNCIL

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25<sup>th</sup> May 2020

Dear Councillor

## **COUNCIL MEETING**

Your attendance is requested at a remote meeting of the Offa Community Council on Thursday 4<sup>th</sup> June 2020 at 6.30pm. Under new Welsh Government legislation Community Councils are authorized to conduct meetings on the basis of remote attendance. The link to join the Zoom meeting will be sent separately.

Yours sincerely

Karen Benfield  
Clerk to the Council

## **COUNCIL MEETING – AGENDA**

**Members of the public will be allowed a maximum of 5 minutes to address members before the meeting commences.**

- 1 Apologies for absence
- 2 Declarations of Interest (in items on the agenda)
- 3 Police Matters (Please contact the Clerk prior to the meeting with any police matters to be raised) Police report for May to be circulated by email prior to meeting
- 4 Confirmation of the Minutes of the Council Meeting held on the 7<sup>th</sup> May 2020 (copy attached)
- 5 Matters Arising (for information only)
- 6 Committee reports  
All Committee meetings are currently suspended until further notice
- 7 Youth SLA – to receive a report on the detached sessions from Jonathan Stump and Andrew Watson who will be joining the meeting remotely

- 8 Offa Community Agent – to receive a report from Kelly Hewitt who will be joining the meeting remotely.
- 9 Bookings and Admin Officer – to receive a report from Helen McCarthy who will be joining the meeting remotely.
- 10 Internal Audit report – to receive the report from the Internal Auditor
- 11 Annual Return – following receipt of the Internal Audit report to approve the signing of the Annual Return prior to External Audit (previously circulated by email prior to the previous meeting 7<sup>th</sup> May 2020)
- 12 Covid 19 Emergency – to discuss the Community Councils response and any current problems
- 13 Planning Matters – to raise any planning items or concerns that may arise
- 14 Accounts for Payment
- 15 Correspondence

**DISTRIBUTION:** All Council Members, PCSO'S, CBM Lucia Pritchard  
Cllr Paul Roberts, The Press.