

# OFFA COMMUNITY COUNCIL

Canolfan Gymunedol Y Parciau  
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30<sup>th</sup> April 2020

Dear Councillor

## **COUNCIL MEETING**

Your attendance is requested at a remote meeting of the Offa Community Council on Thursday 7<sup>th</sup> May 2020 at 6.30pm. Under new Welsh Government legislation Community Councils are authorized to conduct meetings on the basis of remote attendance. The link to join the Zoom meeting will be sent separately.

Yours sincerely

Karen Benfield  
Clerk to the Council

## **COUNCIL MEETING – AGENDA**

**Members of the public will be allowed a maximum of 5 minutes to address members before the meeting commences.**

- 1 Apologies for absence
- 2 Declarations of Interest (in items on the agenda)
- 3 Police Matters (Please contact the Clerk prior to the meeting with any police matters to be raised) Police report for March/April to be circulated by email prior to meeting
- 4 Confirmation of the Minutes of the Council Meeting held on the 5<sup>th</sup> March 2020 (copy attached)
- 5 Matters Arising (for information only)
- 6 Committee reports (copies enclosed)  
The Planning Committee- 5<sup>th</sup> March 2020
- 7 Vacancy Erddig Ward – to co-opt to fill the vacancy. Two candidates have submitted CV's to be circulated electronically prior to the meeting. Voting to be

conducted by way of show of hands.

- 8 Annual Return – to approve the financial statement prior to External Audit ( to be circulated by email prior to the meeting)
- 9 Covid 19 Emergency – to discuss the Community Councils response and any current problems
- 10 Carnival – to discuss and approve cancellation of the event for 2020
- 11 Dates of meetings – to discuss meeting dates and format during the lockdown
- 12 Accounts for Payment
- 13 Correspondence

**DISTRIBUTION:** All Council Members, PCSO'S, CBM Lucia Pritchard,  
Cllr Paul Roberts, The Press.