



Canolfan Adnoddau Tŷ Luke O'Connor  
21 Llys Barter  
Hightown  
Wrexham  
LL13 8QT

Luke O Connor House Resource Centre  
21 Barter Court  
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Wrexham  
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26th October 2022

Dear Councillor

### **COUNCIL MEETING**

Your attendance is requested at a meeting of the Offa Community Council on Thursday 3<sup>rd</sup> November 2022 at **7pm** at Luke O Connor House Resource Centre, 21 Barter Court, Hightown, Wrexham LL13 8QT. The Zoom link to join the hybrid meeting remotely will be sent separately.

Yours sincerely

Karen Benfield  
Clerk to the Council

### **COUNCIL MEETING – AGENDA**

Members of the public will be allowed a maximum of 5 minutes to address members before the meeting commences.

- 1 Apologies for absence
- 2 Declarations of Interest (in items on the agenda)
- 3 Police Matters (Please contact the Clerk prior to the meeting with any police matters to be raised)
- 4 Confirmation of the Minutes of the Council Meeting held on the 6<sup>th</sup> October 2022 (copy attached)
- 5 Matters Arising (for information only)
- 6 Committee reports:  
Planning Committee – 6<sup>th</sup> October and 20<sup>th</sup> October 2022  
Management, Finance and General Purposes Committee – 20<sup>th</sup> October 2022

- 7 Community Centres Constitution – to discuss and adopt (previously circulated by email)
- 8 Events/Media Committee – to receive an update on the Xmas Lights Event and a request for volunteers
- 9 RWF – to receive an update on the project from the Clerk and Cllr Graham Rogers
- 10 Accounts for Payment
- 11 Correspondence

**DISTRIBUTION:** All Council Members, Cllr Paul Roberts, Cllr Katie Wilkinson, PCSO'S, CBMs Lucia Pritchard and Dave Smith