



Canolfan Gymunedol Y Parciau  
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26<sup>th</sup> August 2020

Dear Councillor

**ANNUAL MEETING OF THE COUNCIL AND PLANNING COMMITTEE**

Your attendance is requested at the remote Annual Meeting of the Offa Community Council on Thursday 3<sup>rd</sup> September 2020 at 6.30pm. The link to join the Zoom meeting will be sent separately.

Yours sincerely

Karen Benfield  
Clerk to the Council

**COUNCIL MEETING-AGENDA**

Members of the public will be allowed a maximum of 5 minutes to address members before the meeting commences.

- 1 Election of a Chairman
- 2 Election of a Vice-Chairman
- 3 Declaration of Acceptance of Office of Chairman
- 4 Apologies for absence
- 5 Declaration of Interests
- 6 Appointment of Committees and delegation of powers
- 7 Appointment of signatories on bank accounts

- 8 Appointment of representatives on outside bodies:  
Luke O'Connor Management Committee  
Hightown Community Centre Management Committee  
Parciau Community Centre Management Committee  
Maesgwyn Community Centre Management Committee
- 9 Dates and times of ordinary meetings of the Council for 2020/21
- 10 Police Matters
- 11 Confirmation of the Minutes of the Council Meeting held on the 2<sup>nd</sup> July 2020  
(copy enclosed)
- 12 Matters Arising (to receive information only)
- 13 Committee reports (copies enclosed)  
The Planning Committee- 28 July 2020
- 14 Community payback scheme – to receive a proposal from the Probationary Service to enter an agreement with the Community Council to undertake maintenance works at Little Vawnog and elsewhere in the community
- 15 Income and Expenditure Account – to receive the first quarter financial report for 2020/21 (enclosed)
- 16 Traffic Regulation Orders - previously circulated by email
- 17 Community centres re-opening – to receive an update
- 18 ‘Whats on in Offa event’ – to discuss rescheduling
- 19 Accounts for Payment
- 20 Correspondence

**DISTRIBUTION:** All Council Members, Lesley Griffiths AM, Sarah Atherton MP,  
N Wales Police, WCBC Members for Offa Wards, the Press.

